



ISMPP 2019-2020 Elections

The 2019-2020 elections will soon be upon us, and it is once again time to throw your hat into the ring if you intend to run for an elected position on the Board of Trustees (BOT).

2019-2020 ISMPP Board of Trustees* Makeup/Seat Vacancies

Position	Term Length	Open Seats
Chair	1 year**	
Chair-Elect	1 year**	✓
Treasurer	3 years	✓
Secretary	3 years	
At-Large Trustee	3 years (term expires in 2022)	✓
At-Large Trustee	3 years	
At-Large Trustee	3 years	
European Trustee	3 years	
Asia Pacific Trustee	3 years	
Immediate Past Chair	1 year**	
Nominating Committee^o	1 year	✓

**The elected Chair-Elect serves three consecutive one-year terms as Chair-Elect, then Chair, followed by Immediate Past Chair (Board responsibilities expire in 2022)

^o The elected seat to the Nominating Committee is not a designated Trustee position and has no BOT voting rights

The Election Process

- Candidates must submit their application on or before **3/1/2019**
- The Nominating Committee will evaluate candidates and prepare the ballot between **3/4-3/25/2019**
- Elections will take place via electronic ballot between **3/26/2019 – 4/9/2019**
- The results will be announced at the ISMPP Membership Business Meeting as part of the 15th Annual Meeting of ISMPP

If you are considering running for any position, please note that in addition to the specific duties that accompany each position, the Board of Trustees meets via teleconference once each month, and also meets approximately twice each year for a full day in-person strategy session.



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Qualifications

For the Chair-Elect, Trustee and Treasurer positions, each candidate must be:

- Active on a volunteer committee within the past year
- A member in good standing
- Active in our discipline
- Able to meet other guiding criteria regarding the skills and professional experience required or desired for specific open Board positions. These include but are not limited to the following:
 - Chair-Elect: senior or executive management experience; department or business unit strategic planning experience; and willingness to be responsible for legal and fiduciary considerations
 - Treasurer: experience in budgeting (development, administration and maintenance of corporate finances)
 - Trustee(s): ability to lead program development and educational activities

Open Positions

Chair-Elect (first year of a 3-year total term*)

The Chair-Elect serves as Parliamentarian and Vice-Chair at all BOT meetings, and performs such other duties as the Board or the Chair may direct. In the absence or disability of the Chair, the Chair-Elect shall: serve as acting Chair; have all authority conferred upon the office of Chair; and, perform all duties for which the Chair is responsible for the unexpired portion of the term or until the Chair can resume duties.

Additionally, the Chair-Elect oversees all ISMPP volunteer committees, including organization, communication between both the BOT and the committees themselves, as well as identifying synergies between the committees to accomplish society remits.

*Please note that after the first year this individual will automatically be elevated to **Chair** the following year, and then **Immediate Past Chair**. *Totals a three-year commitment.*

At-Large Trustee (three-year term):

The qualified candidate must have sufficient free time to participate actively on the Board. At-Large Trustees are voting members of the BOT, and must perform Trustee duties in an informed and independent manner, including regular attendance at scheduled Board meetings and service on Board committees.

Additionally, the candidate elected will actively participate in the leadership and facilitation of the 16th (2020) and 17th (2021) Annual Meetings of ISMPP, and then automatically serve as Chair of the 18th (2022) Annual Meeting Program Committee, who will design all aspects of that Meeting.



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Open Positions (cont.)

Treasurer (three-year term):

The qualified candidate must have sufficient free time to participate actively on the Board. The Treasurer is a voting member of the BOT, and must perform these duties in an informed and independent manner, including regular attendance at scheduled Board meetings and service on Board committees.

The Treasurer shall have and perform all duties commonly incident to, and vested in, the office of treasurer of a corporation, as well as all duties delegated and designated by the Board of Trustees, Executive Committee, or the Chair, including, but not limited to: the administration of the fiscal and financial policies of the corporation; and, supervision and maintenance of accurate corporate books and financial records.

Nominating Committee – Non-Voting Position

Nominating Committee Seat (one-year term):

The Nominating Committee oversees the ISMPP election process, and duties comprise: establishing the election timeline, soliciting candidates for election, evaluating the suitability of candidates (with the ISMPP Board of Trustees) and overseeing elections. Committee activity is generally between January and March. Other Nominating Committee members include the Immediate Past Chair and an individual appointed by the ISMPP Executive Committee.

Please note, this position has no voting rights and does not serve as a member of the Board of Trustees.

Candidates for the Nominating Committee may be any member in good standing.

How to Run

If interested in running, please submit the following before 3/1/2019:

- Brief bio (300 words maximum)
- A 200 word statement on why you feel qualified to serve

These materials should be sent to elections@ismpp.org **on or before 3/1/2019**.

2019-2020 ISMPP Nominating Committee

The current Nominating Committee comprises:

- Juliana Clark, ISMPP BOT Immediate Past Chair
- Claudia Piano, Elected by ISMPP membership
- Janet Galliera, Appointed by ISMPP Board of Trustees