



## **ISMPP CMPP™ Recertification Program**

### **Guidelines for Approving Continuing Education Activities**

#### **Introduction**

This document provides guidance to parties who (1) develop educational programs (eg, workshops, seminars, courses, webinars) or (2) are qualifying activities for the continuing professional development of medical communication/publication professionals.

Activities must fulfill specific criteria (see below) used by the Recertification Committee to approve for credit Certified Medical Publication Professional™ (CMPP™) continuing education activities.

#### **Submission Process**

The educational program outline/agenda and content should be submitted to the ISMPP Credentialing Director for review by the Recertification Committee, which will determine whether a program qualifies for continuing education credit. The Recertification Committee shall review all submitted materials within 30 days of receipt.

#### **Criteria for Approval of Activities for Continuing Education Credit**

1. Program content must apply to one of the 3 domains of the certification exam blueprint.
  - a. Develop Publication Plan
  - b. Implement Publication Plan
  - c. Foster Ethical and Compliant Behavior in Publications

2. The program must be relevant to the international publications field, support current best practices, and reinforce ethical medical publication guidelines and standards. Programs should be designed to help publication professionals maintain continued competence in the field of medical publications/communications.
3. By passing the ISMPP certification exam, an individual has demonstrated a baseline standard of knowledge in the medical publication field. Therefore, recertification activities must provide information that goes beyond the baseline knowledge expected of a CMPP.
4. The program should offer information on an emerging or evolving area in the medical publication/communications field that would not have been covered in the current or previous certification exams.
5. The program should uphold the evolving standards of ethical publication practices.
  - a. Example: Updated Guidelines. If new guidelines or updates to existing guidelines are developed, a program can and should be developed to explain and interpret the new or updated guidelines.

All approved CE activities may be found under pre-approved activities in the recertification application in LearningBuilder.

### **Questions**

All queries regarding approving activities should be directed to the Credentialing Director, who will either provide a response or refer your query to the Certification Board.