

2022
ISMPP
EUROPE

**Advancing Our Profession:
Driving Leadership
and Best Practices in
Medical Communications**
25–26 January | London, UK



Thank you for your interest in submitting a session proposal for the 2022 European Meeting of ISMPP. In an effort to design programming around ISMPP member input, the Programme Committee is accepting proposals for a 30-minute plenary session and two roundtable topics to be held on 25 January 2022.

The 2022 European Meeting of ISMPP theme is **Advancing our Profession: Driving Leadership and Best Practices in Medical Communications**. This theme is centered on how we as a community of professionals can demonstrate leadership, at all levels to proactively drive change and create best practices.

ISMPP strives to provide fresh content at each live meeting. Based on this we strongly encourage you to refer to the [member archives](#) of past European Meetings, particularly the 2021 European Meeting, to avoid duplicating a topic that has been previously presented. Exceptions to this are broad-based or evolving topics that warrant continued discussion. In those cases, please be sure that your proposed session represents an extension of what has been done previously and not merely a repeat of a prior session.

Creativity in format is encouraged as well as faculty diversity (ie, a mix of faculty, some of whom have not previously spoken at an ISMPP meeting as well as organizations that have not been previously represented, as well as those of varying backgrounds and experiences). The strongest proposals are ones which have faculty representing different organizations and viewpoints. Proposals with faculty all/majority from the same institution run the risk of being perceived as being too narrow and/or promotional. Those groups may be asked to reconsider speaker selection. If high quality proposals are received on the same or similar topic, groups may be asked to collaborate. Additionally, proposed faculty must be communicated with in advance of the proposal to gauge willingness and ability to participate.

Proposals will be reviewed by members of the 2022 European Meeting Programme Committee and judged primarily according to quality and overall fit to this year's meeting agenda. The accepted session proposal will also be reviewed by the Recertification Committee for ISMPP CMPP™ Continuing Education credit. Acceptance is not guaranteed.

Please complete this form and submit it **no later than Monday, 8 November 2021** with the subject line "2022 European Meeting Open Proposal" to swillis@ismpp.org.

I. SUBMITTER CONTACT INFORMATION

Name of Submitter: _____

Title/Position: _____

Name of Company/Institution: _____

Email Address: _____

II. PROPOSED FACULTY (Limit three due to timeslot)

Name: _____

Title/Position: _____

Name of Company/Institution: _____

Email Address: _____

Topic to be covered in session: _____

Spoke/taught this topic previously? YES ___ NO ___

Name: _____

Title/Position: _____

Name of Company/Institution: _____

Email Address: _____

Topic to be covered in session: _____

Spoke/taught this topic previously? YES ___ NO ___

Name: _____

Title/Position: _____

Name of Company/Institution: _____

Email Address: _____

Topic to be covered in session: _____

Spoke/taught this topic previously? YES ___ NO ___

III. SESSION DETAILS

Title (*attention grabbing yet still focused on session content*):

Summary/Description (*description of approximately 250 words that provides essential details to understand the session content*):

Learning Objectives (*3-4 brief learning objectives; describe what the attendees will know more about or be able to do after attending the presentation. Begin each objective with an action verb, and focus on what the attendee will learn rather than what the faculty or content will cover*):

By the end of this session attendees will:

V. AUDIOVISUAL(AV) NEEDS

One LCD projector and stand, one large screen, a head table, lectern and microphones are all provided. If you anticipate requiring any other AV equipment that that listed above, please list below:

I do not anticipate any AV needs other than those listed above ____

I anticipate also needing the following:

VI. ADDITIONAL COMMENTS

If you have any additional information or comments to provide the 2022 European Meeting Programme Committee for consideration, please list below (no more than 100 words):

AGREEMENT

I understand that

1. I will be actively involved in the development of this session including potentially moderating it on 25 January 2022.
2. I, along with any other session speakers will attend in-person and will be responsible for travel expenses.
3. I, along with any other session speaker, may be responsible for meeting registration and accommodation expenses.
4. The session must not be promotional and/or highlight any specific goods or services.
5. If my proposal is not accepted as a presentation at the 2022 European Meeting of ISMPP it may still be submitted, with permission, to other ISMPP Committees for consideration for other educational initiatives (eg, ISMPP U). I will have the option whether or not to participate in these other opportunities.

Signature_____

Date_____